

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION**

**LAKE FOREST SCHOOL DISTRICT 67**

May 28, 2013

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 7:00 p.m. by Mr. Andersen.

Board members present at roll call were:

Bill Andersen	Beth Clemmensen
Lesley Fisher	Mike Borkowski
Rick Schuler	Rob Lemke
Jeff Folker	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent  
Mr. Allen Albus, Deputy Superintendent  
Ms. Jennifer Hermes, Assistant Superintendent  
Dr. Andy Henrikson, Assistant Superintendent  
Mr. Joe Malin, Director of Human Resources  
Dr. Julie Cooley, Assistant Superintendent

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Gabrielle Prindle, DPM, Camille Prindle, DPM, Christie Theis, DPM APT, Ben Gray, DPM Teacher,

**PRESIDENT'S REPORT**

Mr. Andersen expressed profound appreciation and gratitude to Julia Wold, Jeff Pinderski, Laurie Rose and John Julian for their incredible personal commitment and service on the District 67 Board. He welcomed Lesley Fisher and Rick Schuler back to the Board of Education and thanked them for their continuous service to Lake Forest School District 67.

Mr. Andersen reported that the new board members had taken many hours of orientation and advised them that by their election they have been selected as representatives through whom the community's vision for the district will be developed. As new board members they are entrusted with tremendous authority and have much responsibility.

## **SUPERINTENDENT'S REPORT**

Mr. Simeck welcomed everyone to the meeting and introduced Renee DeVore who reported on the 8<sup>th</sup> grade Community Service Project. Ms. DeVore thanked Elizabeth Abbattista, Robin Ford and Jenny Zinser for all their hard work. Ms. DeVore advised that it was a powerful experience and exceeded their goal of 2000 service hours, 95% of 8<sup>th</sup> graders participated. Justin McMahon and Gabrielle Prindle gave some examples of the service projects, including traveling to North Chicago to read short stories, planting flowers with elementary students and a trip to Dickinson Hall to perform at a luncheon with the theme "Look Back, Give Back, Celebrate."

Rebecca Leafman reported on diversity training including ways to bring character traits to the students. Jed Thomas, Parker Messner and Hannah Scholly reported that all 7<sup>th</sup> graders had attended a sensitivity training with the NAACP. Discussion included different religions, cultures and stereotypes, how to think before speaking, be sensitive to their actions, and not to be judgmental.

## **PUBLIC PARTICIPATION**

None

## **REPORTS**

### Social Studies Report

Mr. Simeck introduced Judi Epcke who reported that research suggests when units of study are integrated across subject matter it helps students make connections, which is their natural way of learning. Teachers have been working to create integrated units including social studies with language arts. Mrs. Epcke introduced 4<sup>th</sup> graders Caroline Walsh, Sophie Gambit, Gavin Maxwell, Alex Pasinato, Susa Carlson and Kenny Peterson Ross who gave examples of the many programs they had worked on.

### Mandarin Immersion Report

Mr. Simeck introduced Joe Malin, who presented a report on the Mandarin Immersion program, specifically a review of two important aspects; a Cherokee Family Survey, and an Analysis of Student Achievement, 2<sup>nd</sup> grade cohort (Mathematics).

There were 95 respondents to the family survey who currently have children in the Mandarin program, with very high levels of satisfaction and commitment to the program. 96% of respondents indicated that they were fully committed to the program with 80% being fully satisfied with the program. 22.6% indicated that they were drawn to Lake Forest by the program. Mr. Malin indicated that the response from traditional parents was less than desired. Parents in the traditional program were a little less satisfied and the parent input meetings will focus on this finding.

Mr. Malin reported on the Analysis of Student Math Achievement focused specifically on 2<sup>nd</sup> grade students at Cherokee. The idea was to examine existing data in math for students participating in the Mandarin program versus students in

the traditional program. The findings indicate that achievement and growth is comparable across both instructional formats. In most cases differences in performance are not statistically significant.

### **BOARD COMMITTEES**

Board Education Committee – Lesley Fisher, Jeff Folker, Beth Clemmensen  
The Education Committee had not met, but will re-convene in the fall.

Board Finance & Operations Committee – Rick Schuler, Rob Lemke, Mike Borkowski  
The Finance and Operations Committee had not met, but are looking to meet in July.

### **DISTRICT COMMITTEES**

North Suburban Special Education District - Mike Borkowski  
No report was presented.

Illinois Association of School Boards/ED-RED – Bill Andersen  
No report was presented.

Curriculum Coordinating Committee – Lesley Fisher  
No report was presented.

Spirit of 67 Foundation – Lesley Fisher  
No report was presented. Mrs. Fisher remarked that the Home Tour had been a great success and all funds go directly to District 67.

### **ACTION ITEMS:**

#### Approval of GCA Renewal

Mrs. Hermes recommended the approval of GCA contracted cleaning services renewal. District 67 has had a contract with GCA since 2006 that was re-bid in 2009 with an option to renew. The annual cost of \$511,503.00 will increase by 2% and the contract will be re-bid next spring.

**MOTION:** Mrs. Fisher moved, seconded by Mr. Schuler that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the GCA Contract Cleaning renewal.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Schuler, Folker, Clemmensen, Fisher, Lemke, Borkowski, Andersen

Nays: None

Absent: None

Motion carried unanimously.

#### Approval of Honeywell Instant Alert Contract

Mrs. Hermes recommended approval of the Honeywell Instant Alert Contract. Lake Forest District 67 and District 115 have utilized the services of Honeywell Building Solutions as the instant alert messaging system for many years and staff continues to be pleased with the service provided.

**MOTION:** Mrs. Clemmensen moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Honeywell Instant Alert Contract.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Lemke, Andersen, Folker, Borkowski, Schuler, Fisher  
Nays: None  
Absent: None

Motion carried unanimously.

Approval Waste/Recycling Contract

Mrs. Hermes reported that a bid was conducted in May 2011 and awarded to Waste Management, Inc. Mrs. White is currently in discussion with the City of Lake Forest Public Works Department regarding a shared service opportunity. Until that comes to fruition, Mrs. Hermes recommended renewal of the Waste/Recycling Contract for one (1) year.

**MOTION:** Mr. Borkowski moved, seconded by Mrs. Clemmensen, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Waste/Recycling contract, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Schuler, Folker  
Nays: None  
Absent: None

Motion carried unanimously.

Approval of Deer Path Middle School Roofing Project Bid Recommendation

Mrs. Hermes recommended Exterior Construction Specialists for this contract. Exterior Construction Specialists have been used by the district on previous projects and were found to be reliable and responsible.

**MOTION:** Mr. Schuler moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Deer Path Middle School Roofing Project Bid.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Schuler, Clemmensen, Andersen, Fisher, Folker  
Nays: None  
Absent: None

Motion carried unanimously.

Rejection of Deer Path Middle School Tile Abatement Bid

**MOTION:** Mrs. Fisher moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, reject the Deer Path Middle School East Tile Abatement bid.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Schuler, Clemmensen, Fisher, Lemke, Borkowski, Andersen  
Nays: None  
Absent: None

Motion carried unanimously.

Approval of Silverpoint Website Addendum for LDAP

Mr. DuBose advised that Lake Forest Schools stores user login information in an Active Directory database. In order for staff and students to use the same username and password when they login to the faculty/staff or student portal on the new website there needs to be an integration of the Active Directory database located at Lake Forest Schools and the Silverpoint directory database. The protocol for connecting the two directories is known as LDAP (lightweight directory access protocol.) The Board members questioned the necessity of the LDAP addendum and Mr. DuBose indicated that it was necessary for a single sign-on for the applications used in the District.

**MOTION:** Mr. Folker moved, seconded by Mr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Silverpoint Website Addendum for LDAP.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Lemke, Andersen, Folker, Borkowski, Schuler, Clemmensen  
Nays: None  
Absent: None

Motion carried unanimously.

Approval of Deer Path Middle School Late Start Proposal

Dr. Henrikson asked the Board to approve a one-year pilot program adding three late arrivals for Deer Path Middle School students for 2013-2014. This time would be used to develop and promote school-wide initiatives that directly affect student learning, emotional wellness and engagement at school. The three dates chosen, of the six Lake Forest High School late arrival dates are; October 23, December 4, and February 19. Possible morning care opportunities are being investigated. Board members indicated that they were concerned with the disruption of the late start both to students and parents. Following discussion with the board it was agreed that Dr. Henrikson would report in September/October on what the measures of success are expected to be. After the final late arrival on February 19, an evaluation will be conducted that surveys parents, students, and faculty on their satisfaction.

The survey results, and what was accomplished as a result of the three additional professional development times, will be shared with the Board.

**MOTION:** Mr. Folker moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Deer Path Middle School Late Start Proposal.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Clemmensen, Andersen, Fisher, Folker

Nays: Lemke, Schuler

Absent: None

Motion carried.

Approval of IASB Policy 2:150 Update – 1<sup>st</sup> Reading

**MOTION:** Mr. Borkowski moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, waive the first reading of IASB Policy 2:150 and move directly to 2<sup>nd</sup> reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Andersen, Fisher, Schuler, Clemmensen, Borkowski, Lemke, Folker

Nays: None

Absent: None

Motion carried unanimously.

Approval of IASB Policy 2:150 Update – 2<sup>nd</sup> Reading

**MOTION:** Mr. Schuler moved, seconded by Mrs. Clemmensen, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the second reading of IASB Policy 2:150 update.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Andersen, Fisher, Schuler, Clemmensen, Borkowski, Lemke, Folker

Nays: None

Absent: None

Motion carried unanimously.

Approval of Removal of Dismissal of Tenured Teacher from the Agenda

**MOTION:** Mrs. Clemmensen moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, remove the Dismissal of Tenured Teacher from the agenda, as discussed in Executive Session.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Folker, Clemmensen, Lemke, Schuler, Borkowski, Andersen

Nays: None

Absent: None

Motion carried unanimously.

Approval of Resignation of Tenured Teacher

**MOTION:** Mrs. Clemmensen moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Resignation of Tenured Teacher, as discussed in Executive Session.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Schuler, Borkowski, Andersen, Folker, Clemmensen, Lemke, Fisher  
Nays: None  
Absent: None

Motion carried unanimously.

Approval of Human Resources Items

**MOTION:** Mr. Folker moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Clemmensen, Borkowski, Fisher, Andersen, Folker, Schuler  
Nays: None  
Absent: None

Motion carried unanimously.

**CONSENT AGENDA**

Approval of Disbursements, Payrolls, and Financial Statements for April 2013  
Approval of Minutes of A Special Meeting – May 7, 2013  
Approval of A Joint Board Workshop – May 9, 2013  
Approval of Minutes of An Executive Session – April 23, 2013  
Approval of Minutes of a Regular Meeting – April 23, 2013  
Approval of Minutes of a Budget Hearing – April 23, 2013  
Approval of Minutes of a Special Meeting – May 23, 2013  
Disposal of audio recordings – October 2011

**MOTION:** Mr. Borkowski moved, seconded by Mrs. Clemmensen, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Andersen, Folker, Fisher, Clemmensen, Schuler, Lemke, Borkowski  
Nays: None  
Absent: None

**FREEDOM OF INFORMATION ACT (FOIA)**

Howard Handler, MPPA, North Shore Barrington Association of Realtors, 450 Skokie Blvd., Building 1200, Northbrook, IL 60062  
Gloria Backman, Citizen Advocacy Center, 182 N. York St., Elmhurst, IL 60126.

**EXECUTIVE SESSION**

An executive session was held prior to tonight's meeting. No action was taken.

**FUTURE AGENDA ITEMS**

**ANNOUNCEMENTS**

Friday, May 24, 2013	School Improvement Day, Half Day Attendance
Monday, May 27, 2013	Memorial Day, No School
Monday, June 3, 2013	8 <sup>th</sup> Grade Graduation
Wednesday, June 5, 2013	Kindergarten Last Day of School
Thursday, June 6, 2013	Last Day of School, Grades 1-7
Tuesday, June 18, 2013	Board of Education Meeting – 7:00 p.m. LFHS West Campus, Board Room.

**ADJOURNMENT**

**MOTION:** Mr. Schuler moved, seconded by Mr. Andersen, that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.  
On voice vote, motion carried unanimously.

Meeting adjourned at 9:04 p.m.

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Mike Borkowski, Secretary      Date