

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION**

**LAKE FOREST SCHOOL DISTRICT 67**

October 22, 2013

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 7:00 p.m. by Mrs. Fisher.

Board members present at roll call were:

Lesley Fisher	Rick Schuler
Beth Clemmensen	Mike Borkowski
Rob Lemke	Jeff Folker

Absent: Bill Andersen

Administration Present:

Mr. Michael Simeck, Superintendent  
Mr. Allen Albus, Deputy Superintendent  
Ms. Jennifer Hermes

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Kathy Ivinjack, APT, Jennifer Karras, APT, Keri Falls, Parent, Jennifer McGregor, APT, Lauren Turelli, Parent, Megan Engelberg, APT, Megan Stockton, APT, Catherine Harling, APT.

**PRESIDENT'S REPORT**

Mrs. Fisher advised that Mr. Andersen could not attend and welcomed everyone to the meeting. Mrs. Fisher reported that there are many changes in the curriculum including Common Core and math programs and advised parents to check the Friday Flier for information. There are many support resources available to students at Deer Path East and Deer Path West. The math resource center is available on Tuesday, Wednesday and Thursday, until 5:00 p.m. High School students are available to tutor 5<sup>th</sup> through 8<sup>th</sup> grade students as part of their community service hours and many children have benefitted from this initiative. In addition there is a homework club at the middle school, check the Friday Flier for specific times.

**SUPERINTENDENT'S REPORT**

Mr. Simeck welcomed everyone to the meeting and asked Ms. Rebecca Leafman to speak on the Food Service Task Force. Ms. Leafman reported that a Task Force has been created to work collaboratively with members of the food service committee,

wellness committee, parents and Lake Forest Hospital dietitians, to look at the food service and overall wellness programming, and to establish food service criteria and standards. The Task Force anticipates a report and recommendations to the Board in December. Mr. Simeck thanked the hospital for offering the services of their dietitians.

Mr. Simeck asked Mrs. Clemmensen to report on the Mission/Vision/Goals project. Mrs. Clemmensen stated that the district is embarking on a Mission/Vision/Goals initiative involving all parts of the community and the Board. Screening is taking place for vendors and has now been narrowed down to two(2) vendors. As soon as a decision is made the committee will get back to the Board.

Mr. Simeck reported on 30-day enrollment and class sizes and stated that there is a very positive trend with a robust enrollment and enviable class sizes. Mr. Simeck thanked the LFEA for their partnership. Mr. Simeck congratulated Mrs. Sostre and the cross-country team who won at State, placing four(4) students in the top ten(10) in the State. The team will attend the November Board Meeting.

Mr. Simeck stated that the Spirit Luncheon was a “tour de force” of parent volunteers. Approximately 250 ladies and three(3) men attended the amazing event that is a great fundraiser for the schools and he is thankful for the work they do for the District and students.

## **PUBLIC PARTICIPATION**

There was no public participation.

## **REPORTS**

Emotional Wellness – Rebecca Leafman

Ms. Leafman gave the Board an update on the Emotional Wellness Initiative that is now in its sixth year, and reported that social emotional learning is a collaborative effort with teachers, student peers, support of families and other adults. It is a process of developing skills, recognizing and developing emotions, caring and concern for others, positive relationships, making responsible decisions and handling challenging situations effectively. Twenty-five staff members were trained in Capturing Kids Hearts. The culture and climate survey shows we are making progress in the areas of student emotional wellness.

Sheila Falls and John Turelli reported on Unity Day at Sheridan and also the difference between an “upstander” and a “bystander.” Su Yardimici reported that forty 8<sup>th</sup> graders participated in a youth summit where the focus was on bullying. Morgan Kamholz reported on Unity Day and Andrew Walther advised that the youth group will continue to meet.

Mr. Simeck thanked the students for their presentation and Mrs. Fisher thanked them for being leaders in our schools.

### **LASIC – Beth Clemmensen**

Mrs. Clemmensen reported that the LASIC Committee has been meeting every month. Tara Fortune, Director, The Center for Advanced Research on Language Acquisition, attended the meeting and reported on the latest research and trends in language acquisition from around the country and the world. Ms. Fortune reported that in Singapore the expectation is that all students will be quadra-lingual and in Texas there is an immersion school that teaches English 45%, Spanish 45% and 10% another language. Ms. Fortune presented comprehensive data and reported that research shows one of the benefits of students learning another language is that they attain higher scores in other areas. There are two key objectives 1) to learn another language and 2) to learn about another culture. The goal for next month's meeting is to put the pieces together and discuss how programs should look in the District.

### **BOARD COMMITTEES**

Board Education Committee – Lesley Fisher, Jeff Folker, Beth Clemmensen

No report was presented. The next meeting of the Education Committee is scheduled for November 19.

Board Finance & Operations Committee – Rick Schuler, Rob Lemke, Mike Borkowski

No report was presented. The next meeting of the Finance & Operations Committee will take place in November.

Board Policy Committee - Mike Borkowski, Jeff Folker

Mr. Borkowski reported that the Policy Committee had met on October 16. A discussion took place on the creation of a Compensation Committee and a consensus was reached around creating a Special Board Committee to deal with compensation policy issues. A report will be given to the Board following the committee meetings. The Policy Committee discussed policy 6:40 regarding innovative educational programs and pilot projects and the important oversight role of the Board, and all major initiatives that affect the district. Some wording changes were discussed and whether other aspects of the policy were being followed with the Mandarin program being used as an example. Items that must be presented to the Board include: explicit goals, material needs, expenses, a formal evaluation process and formal criteria regarding required follow-up to the Board. A decision was made to continue the discussion at future policy meetings.

Mr. Borkowski asked the Board for their comments on the creation of a Special Compensation Committee. The Board members felt that it was a good idea, it was a good compromise that would enhance the opportunity for the Board to do its work, and that it would be more of an informational, research, recommendation group.

### **DISTRICT COMMITTEES**

North Suburban Special Education District - Mike Borkowski

Mr. Borkowski advised that the NSEED Governing Board had met on October 9. A number of issues were presented with the notification of North Shore District 112's intent to withdraw being the most important. North Shore 112 is the largest K-8

district in the NSSED group and although they have not given formal notice to withdraw it is expected before the end of the calendar year. The effect of the potential withdrawal would be that the fixed costs of NSSED would be spread among fewer member districts resulting in higher costs for the remaining members.

Mr. Borkowski recommended that the District 67 administration team examine the NSSED issue to understand the next steps that need to be taken. In order to maximize the 18-month notice period an analysis should occur by the end of the 2013 calendar year. When the notice period includes the start of the 2015 academic year, it effectively becomes a 24-month notice period, as it would be difficult to withdraw during an academic year.

Mr. Borkowski shared the 2012-2013 costs for NSSED services received by the District and advised that the NSSED Superintendent could be invited to the next Board Meeting if the Board so desired.

Illinois Association of School Boards/ED-RED – Bill Andersen

No report was presented.

Curriculum Coordinating Committee – Lesley Fisher

Mrs. Fisher reported that the Committee met on October 3<sup>rd</sup>. Mrs. Fagel led the discussion on Common Core including PARCC, which is meeting with some resistance. Other options include ACT Aspire or Smarter Balance. The pre-adoption/piloting process of non-fiction books for Language Arts is beginning. Mrs. Fisher advised that teachers are developing learning targets that are important both for teachers and students with the formal scope and sequence being complete and available by next fall.

Spirit of 67 Foundation – Lesley Fisher

Mrs. Fisher reported that a meeting had taken place on October 8. For the last two years average donations by late September were \$60,000 and this year the amount is \$86,000, helped by teachers and administrators mentioning donations at Curriculum Night and the Spirit being promoted in the registration packets. The fall luncheon took place on October 18 at Exmoor Country Club and included a highly successful silent auction.

APT – Lesley Fisher

Mrs. Fisher reported that she attended the October 9 meeting. The guest speakers were Lauren Fagel and Lori Wilcox who offered great discussion on goals and projects. The teacher representative commented that although there are many changes occurring there is a positive vibe among teachers. Everett school celebrated 100 years.

**ACTION ITEMS:**

Approval of Human Resources Items

Mr. Simeck recommended the approval of the Human Resources Items, as presented.

**MOTION:** Mr. Schuler moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items as presented.

Votes were taken by roll call. Votes were cast as follows:

- Ayes: Schuler, Folker, Clemmensen, Fisher, Lemke, Borkowski.
- Nays: None
- Absent: Andersen

The motion carried unanimously.

**CONSENT AGENDA**

- Approval of Disbursements, Payrolls, and Financial Statements for September 2013
- Approval of Minutes of A Budget Hearing – September 24, 2013
- Approval of Minutes of A Regular Meeting – September 24, 2013
- Approval of Minutes of An Executive Session – September 24, 2013
- Disposal of audio recordings – January 12, 13, 25, 28, 2012

**MOTION:** Mr. Folker moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:

- Ayes: Clemmensen, Lemke, Folker, Borkowski, Schuler, Fisher.
- Nays: None
- Absent: Andersen

The motion carried unanimously.

**FREEDOM OF INFORMATION ACT (FOIA)**

John Barron, United Union of Roofers, Water-proofers and Allied Workers Local 11. Illinois Department of Labor.

**EXECUTIVE SESSION**

An executive session was held prior to tonight’s meeting. No action was taken.

**FUTURE AGENDA ITEMS**

**ANNOUNCEMENTS**

- Wednesday, October 23, 2013 Late Start Day, Grades 5-8, 10:35 a.m.
- Tuesday, November 19, 2013 Board of Education Meeting – 7:00 p.m.  
LFHS West Campus, Board Room.

**ADJOURNMENT**

**MOTION:** Mr. Lemke moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 8:15 p.m.

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Mike Borkowski, Secretary      Date