

**MINUTES OF A REGULAR MEETING AND WORKSHOP
OF THE BOARD OF EDUCATION
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

April 25, 2017

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 5:17 p.m. by Mr. Borkowski.

Board members present at roll call were:

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|---------------------------------|-----------------------|
| Jeff Folker, Member | Suzanne Sands, Member |
| Mike Borkowski, President | Rob Lemke, Member |
| Beth Clemmensen, Vice President | Kent Novit, Secretary |
| Tom Ford, Member | |

Administration Present:

Mr. Michael Simeck, Superintendent

Also Present: Eileen Faller, Board Clerk

ADJOURN TO EXECUTIVE SESSION:

MOTION: Mr. Ford moved, seconded by Mrs. Sands at 5:19 p.m. that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Sands, Folker, Lemke, Clemmensen, Borkowski, Novit

Absent:

Nays:

The motion carried unanimously.

RETURN TO OPEN SESSION:

MOTION: Mr. Folker moved, seconded by Mrs. Sands that the Board of Education Lake Forest School District 67, Lake Forest Illinois, return to Open Session at 6:25 p.m.

On voice vote motion carried.

RECESS REGULAR MEETING:

Mr. Borkowski asked for a motion to recess the regular meeting until the close of the Board Workshop.

MOTION: Dr. Lemke moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop

On voice vote motion carried.

Board members present at roll call were:

- | | |
|---------------------------|---------------------------------|
| Mike Borkowski, President | Tom Ford, Member |
| Jeff Folker, Member | Beth Clemmensen, Vice President |
| Kent Novit, Secretary | Suzanne Sands, Member |
| Rob Lemke, Member | |

Administration Present:

- Mr. Michael Simeck, Superintendent
- Mrs. Rebecca Jenkins, Assistant Superintendent of Growth, Talent, and Human Relations
- Mrs. Anne Whipple, Director of Communications Consultant
- Mr. Rick Young, Perkins and Will
- Mr. Lance Tritsch, Pepper Construction
- Mr. Todd Doyle, Pepper Construction

BOARD WORKSHOP:

The Board discussed the construction bids for security vestibules, welcome centers, and the Haskins Center renovation, that were included in the action item on the agenda for approval.

During Board member input Mr. Novit stated that there is a lot of discussion on test scores, that the District is, competitive on test scores, that it is not a totally test score based District, The District is providing much more to students, and he would like more information and communication on those aspects.

PUBLIC PARTICIPATION:

There was no public participation.

ADJOURN BOARD WORKSHOP:

MOTION: Mr. Novit moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the Board Workshop at 6:54 p.m.

On voice vote motion carried.

RE-OPEN REGULAR MEETING:

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 7:00p.m.

Board members present at roll call were:

| | |
|---------------------------------|-----------------------|
| Kent Novit, Secretary | Rob Lemke, Member |
| Tom Ford, Member | Jeff Folker, Member |
| Mike Borkowski, President | Suzanne Sands, Member |
| Beth Clemmensen, Vice President | |

Administration Present:

Mr. Michael Simeck, Superintendent

Staff Present: Eileen Faller, Board Clerk

PRESIDENT’S REPORT:

Mr. Borkowski stated that this was the last regular District 67 Board of Education meeting with the current board of seven Board members. Next week Mrs. Clemmenson was retiring from the Board, and Alice LeVert would be welcomed to the Board, truly the end of an era. Whenever a new member joins the board, the board itself changes.

A reception will be held for Mrs. Clemmensen immediately following the Old Board/New Board meeting scheduled for May 1, at 7 p.m. Mr. Borkowski took the opportunity to publicly thank Mrs. Clemmensen for the fantastic job she has done since being elected to the District 67 Board of Education in 2013, alongside Jeff Folker, Rob Lemke, and Mike Borkowski. Mrs. Clemmensen immediately jumped in with both feet, and has made a major impact on the Board and the school district during her time. Mrs. Clemmensen served in many capacities and in many roles, she served as the Vice President from 2015-2017, serving as a critical sounding board to both the superintendent and board president. She chaired the Education Committee, where her passion for students was on display, as well as being the Board Liaison for Legislative issues.

One of Mrs. Clemmensen’s most significant activities was the work she had done leading the Board and community through the Visioning Process, a year-long initiative done three years ago. The outcome of the process was an updated Mission, Vision, and Milestones for the District. The Mission/Vision/Milestones have become the cornerstone of virtually all Board activities, and are embedded in the District’s fabric, with the entire staff knowing it and living it on a daily basis. The work Mrs. Clemmensen did, the leadership she provided, and the passion she showed for this work continues to live on today, and will live on for years to come. The Board and administration are in the process of transforming the school district and are using the Mission/Vision/Milestones work as the blueprint for the future. Mr. Borkowski stated that the work Mrs. Clemmensen had done, on that huge initiative was spectacular. Mr. Borkowski stated that Mrs. Clemmensen’s impact on the Board and school district reaches well beyond specific committees and projects.

Two years ago, the Board developed a set of Core Values and wanted to provide student-centric governance, putting the students at the forefront of Board decisions

- 1) to have vision-centric leadership, keeping the vision as the goal we are striving for, and
- 2) to be fiscally responsible, good stewards of tax-payer funds.

Mrs. Clemmensen has done a great job living up to these core values. She is passionate, committed, and energetic. She absolutely puts students first and has the vision in mind always. She asks great questions to the administration, keeps everyone thinking strategically, and is enthusiastic about where the Board is headed.

On behalf of the Board Mr. Borkowski thanked Mrs. Clemmensen for her tireless work, her outstanding leadership, and friendship, she will be missed and he expressed gratitude for all she has done for District 67.

SUPERINTENDENT'S REPORT:

Mr. Simeck gave an overview of a Gallup poll, specific to schools, that indicated that the number of Americans who have a college degree is less than 30%, the poll indicated that standardized tests were of least importance, but how engaged students are in the classroom was of most importance. The percentage of students actively engaged and enthusiastic about learning was 75% in 5th grade, by 12th grade the result was below 35%. Gallup had done a lot of work on engagement with regard to both students and teachers. The national norm for teachers who are actively engaged and feel their opinion counts is 30% with 15% being actively disengaged. One question posed regarding millennials showed that 6% of schools across the nation are ready for Millennials however, District 67 states that they are already here.

PUBLIC PARTICIPATION:

There was no public participation.

REPORTS:

None

BOARD COMMITTEES:

Board Education Committee – Beth Clemmensen, Jeff Folker, Suzanne Sands
Mrs. Clemmensen reported that the Committee met on April 19, 2017. Judi Epcke provided an update on the STEM work being done across our elementary. Smart Labs provide a variety of student-directed STEM activities where students follow three core steps regardless of the project: 1) trial/iteration; 2) document/reflect; 3) next steps. Smart Lab materials are also used by the classroom teachers to support their in-class curriculum. The STEM labs are used outside of the classroom for periodic Brainstormer classes. STEM plans for the future include adding a Spark Lab maker space adjacent to the STEM lab as part of the Haskins re-design.

Renee Fitzsimmons spoke about the Science Standards across K-8. All science curriculums in the state of Illinois must be New Generation Science Standards aligned, beginning with next school year. A tremendous amount of work has transpired to ensure the district is fully aligned.

Susan Milsk provided an update on the math curriculum across the district. The K-4 math curriculum changed to Bridges during the 2013-14 school year. The following year, 2014-15, Bridges was implemented for Grade 5. Last year, Grades 6-8 implemented the Connected Math Project curriculum. The math team worked across the organization to ensure there was a clear and well-articulated course sequence to address student needs at all grades and ability levels, including working with District 115 to support a more seamless transition to the high school. The District is continuing to support teachers with professional development in math and provide math specialists at all levels. The team will analyze the data to determine the impact of these changes.

Mrs. Clemmensen thanked Dr. Eggars and Mrs. Moore, community members, for their invaluable insight and perspective during their two-year term on the Committee. Applications for new community members will close on April 28, 2017.

Board Finance and Operations Committee – Rob Lemke, Tom Ford, Kent Novit
No report was presented. Dr. Lemke reminded the community that applications for the Finance and Operations Committee would close on Friday, April 28.

Board Policy Committee - Jeff Folker, Suzanne Sands, Kent Novit
Mr. Folker reported that the District 67 Policy Committee had not met.

Ad Hoc Compensation Committee – Tom Ford, Rob Lemke, Mike Borkowski
The Ad Hoc Compensation Committee met on April 17, 2017 to discuss the Superintendent Evaluation.

Joint Shared Services Committee – Mike Borkowski, Beth Clemmensen
The Joint Shared Services Committee had not met.

Board Operating Procedures Committee
Mr. Folker reported that the Board Operating Procedures Committee had not met. A Board meeting will be scheduled to further discuss the Board Operating Procedures Manual.

DISTRICT COMMITTEES:

North Suburban Special Education District - Suzanne Sands
Mrs. Sands reported that the NSSSED Leadership Council met on April 19, 2017

Dr. Wayne Sailor from University of Kansas Leadership Council shared best practices in education based on rigorous research. The Leadership Council approved the hiring of Deborah Doyle as the Director of Instructional Design and Innovation, Mary Morgan Ryan as the Director of Next Generation Technology and Data

Services, Lynn Clarke will be taking over as the Administrator of Educational and Life Skills Services.

Christy Crabtree, Program Administrator for Early Childhood reported that the goal of the state is for all preschoolers to be in early childhood classrooms with a ratio of 70% typical peers to 30% students with IEPs. Changes will result in some significant increases to the half-day tuition rate as well as an increase to the full-day tuition rate for early childhood students.

Leadership Council approved a contract to hire Dr. Linda Hanson to serve as a facilitator for the strategic planning process. Dr. Hanson will be in attendance at the May Leadership Council meeting to seek input from the group regarding the process.

Dr. Schneider, with the support of the Advisory Committee, has initiated negotiations and is in discussions with United Cerebral Palsy about the future of the Rubloff facility.

The current year's budget is on track and the ADE is likely going to end up slightly higher than anticipated. With few exceptions, most tuition rates are remaining the same and all districts have been made aware of the few that are changing.

Leadership Council officers for 2017-18 will be Suzanne Sands, President, Debra Hymen, Vice President, and Lori Goldstein, Secretary. Mrs. Sands' role will include Chair of the Advisory Committee. Jean Sophie of Lake Bluff will be the new Northern Region Representative.

The Advisory Committee met on March 22. At that meeting the Rubloff Building, negotiations, and the evaluation process for the Superintendent were discussed. The next meeting of the Advisory Committee is scheduled for May 8, 2017 and the next Leadership Council Meeting is scheduled for May 10, 2017 at 7 p.m.

Legislative Liaison – Beth Clemmensen
No report was presented.

Spirit of 67 Foundation – Suzanne Sands

The Spirit of 67 Foundation met on Tuesday, April 11, 2017. The Grants Committee presented the slate for the 2017-18 Spirit of 67 Foundation Board for approval. The Grants were then announced publicly on Grant Day. The Grant Day page has all of the details. There may be one additional grant announced before the end of the year.

Invitations have been sent for the Opening Doors for Education Home Tour scheduled for May 4, 2017. This year there will be a cash raffle with 67% going to the Spirit and 33% going to one lucky winner. The next meeting of the Spirit of 67 is scheduled for May 23, 2017 at 9:00 a.m. in the West Campus Board Room.

APT Executive Board – Jeff Folker

Mr. Folker reported that the APT Executive Board met on Wednesday, April 12 at West Campus. Superintendent Mike Simeck spoke to the Board about the recent School Board election, updated everyone on the “Grand Plan” being debated, and sought input on whether the LFHS school calendar should be changed to allow for Final Exams prior to Winter Break.

Communications Director Anne Whipple thanked the Board for their participation in the recent CSCI survey. District 67 had a 37% participation rate.

Family Share Night was held at Cherokee on Friday, April 20th. Teacher Appreciation Week will be observed May 1 – 5. Cherokee is sponsoring a school-wide service project, a children’s book drive to benefit Bernie’s Book Bank. Cherokee is hosting a “Family Fun Night” on Friday, May 12 from 5:00-6:30p.m. The APT Board is still looking to fill some positions.

Family Share Night was held on Friday, April 27 at Everett. Everett University will be held on May 19. The APT Board is still looking to slate some positions for 2017-18 school year.

Family Share Night” will be held this Friday, April 27 at Sheridan. Teacher Appreciation Week will be observed May 8th – 13th to avoid a conflict with Home Tour.

The Student-Parent Awareness committee will be hosting its annual “Get a Jump on 5th Grade” panel discussion on Tuesday, May 9 from 9:30-11:00 a.m. in the Cube, Deer Path Middle School East. This is a wonderful opportunity for incoming 5th grade parents to learn more about DPM and the transition to middle school from experienced parents. March was a busy month for the Visiting Author Committee, author Kathi Appelt presented to 5th and 6th graders on March 14 and 15 and Fern Schumer Chapman presented to 8th graders during their Holocaust week.

The final APT Executive Board meeting of the year will take place on Wednesday, May 10 at Market House. Mr. Folker thanked the Executive APT for their support, passion, and hard work! APT does an amazing job giving the children an unforgettable experience every year they are in District 67.

PUBLIC PARTICIPATION:

There was no public participation.

ACTION ITEMS:

Adoption of Resolution Providing for Issuance of General Obligation Limited Tax School Bonds

MOTION: Mr. Novit moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adopt the resolution providing for the issue of General Obligation Limited Tax School Bonds, Series 2017, of the District, for the purpose of increasing the Working Cash Fund of the District, providing for the levy of a

direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Novit, Sands, Ford, Folker

Nays:

Absent:

The motion carried unanimously.

Acceptance of Construction Bids

MOTION: Mrs. Sands moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, accept the Construction Bids in the Amount of \$5,418,777.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Clemmensen, Novit, Lemke, Borkowski, Ford, Sands

Nays:

Abstain:

The motion carried unanimously.

Approval of ECRA Contract Renewal through June 2018 in the Amount of \$38,524.00

MOTION: Mr. Novit moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the ECRA Contract Renewal through June 2018 in the Amount of \$38,524.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Ford, Clemmensen, Sands, Lemke, Folker, Novit

Nays:

Absent:

The motion carried unanimously.

Approval of Sheridan Chimney Repair Bid in the Amount of \$94,000.00

MOTION: Mr. Folker moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Sheridan Chimney Repair Bid in the Amount of \$94,000.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Lemke, Sands, Folker, Borkowski, Novit, Ford

Nays:

Absent:

The motion carried unanimously.

Approval of Deer Path Roofing Bid in the Amount of \$315,100.00

MOTION: Mr. Folker moved, seconded by Dr. Lemke that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Deer Path Roofing Bid in the Amount of \$315,100.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Clemmensen, Ford, Borkowski, Novit, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of GCA Custodial Contract in the Amount of \$472,299.68

MOTION: Mrs. Clemmensen moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the GCA Custodial Contract in the Amount of \$472,299.68

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Novit, Clemmensen, Ford, Sands, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Cherokee Paving Bid in the amount of \$88,445.50

MOTION: Mr. Folker moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Cherokee Paving Bid in the Amount of \$88,445.50

Votes were taken by roll call. Votes were cast as follows:

Ayes: Ford, Novit, Clemmensen, Sands, Lemke, Borkowski, Folker

Absent:

The motion carried unanimously.

Approval of Policy 2:125, Board Member Compensation; Expenses – Second Reading

MOTION: Mr. Novit moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve policy 2:125, Board Member Compensation; Expenses, Second Reading

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Ford, Folker, Borkowski, Novit, Clemmensen

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 5:60, Expenses – Second Reading

MOTION: Mr. Folker moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 5:60, Expenses, Second Reading

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Clemmensen, Borkowski, Sands, Ford, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 6:30, Organization of Instruction – First Reading

MOTION: Mr. Folker moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 6:30, Organization of Instruction, First Reading

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Novit, Ford, Clemmensen, Folker, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 8:32, Meeting Protocols – First Reading

MOTION: Mr. Folker moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Policy 8:32, Meeting Protocols, First Reading

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Novit, Clemmensen, Sands, Lemke, Ford, Borkowski

Nays:

Absent:

The motion carried unanimously.

Approval to Table Policy 2:120, Board Member Development – Second Reading

MOTION: Mr. Folker moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, table Policy 2:120, Board Member Development, Second Reading

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Ford, Borkowski, Folker, Clemmensen, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of Human Resources Items

MOTION: Mr. Ford moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Folker, Clemmensen, Novit, Sands, Ford, Lemke

Nays:

Absent:

The motion carried unanimously.

CONSENT AGENDA

Any item may be removed from the consent agenda at the request of a Board Member.

Approval of Disbursements, Payrolls, and Financial Statements for March 2017

| | |
|---|-----------------------|
| Education Fund | \$535,215.55 |
| Building and Maintenance Fund | 302,080.68 |
| Debt Service Fund | 2,000.00 |
| Debt Service Fund - Bond/Interest Wire Pyts | - |
| Transportation Fund | 92,508.29 |
| Capital Projects Fund | 7,129.00 |
| Procurement Card Expenses | 94,547.00 |
| Insurance Premium Wire Pyts | 281,157.77 |
| Direct Deposit Payroll and Taxes | <u>2,456,250.95</u> |
| Total Expenditures | <u>\$3,770,889.24</u> |

Approval of Minutes of a Regular Meeting and Workshop, March 21, 2017

Approval of Executive Session, March 21, 2017

Approval of Minutes of a Public Hearing, March 21, 2017

Approval of Minutes of a Board Workshop, March 20, 2017

Approval of Minutes of a Board Workshop, April 13, 2017

Disposal of Audio Recordings: June 8 and 23, 2015

MOTION: Mrs. Sands moved, seconded by Mr. Ford that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Clemmensen, Ford, Sands, Lemke, Borkowski, Novit

Nays:

Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA):
LeeAnn Revis, Commercial – Status Complete

FUTURE AGENDA ITEMS:

ANNOUNCEMENTS:

| | |
|------------------------------|---|
| Thursday, April 27, 2017 | Special Board of Education Meeting, Executive Session – 7:00 p.m. West Campus Seminar B |
| Monday, May 1 2017 | Old Board/New Board, Board of Education Meeting – 7:00 p.m. West Campus Board Room |
| Thursday, May 4, 2017 | Opening Doors for Education Home Tour |
| Tuesday, May 23, 2017 | Board of Education Meeting – 7:00 p.m. West Campus Board Room |

EXECUTIVE SESSION:

An executive session took place prior to the meeting. No action was taken.

ADJOURN REGULAR MEETING AND RETURN TO BOARD WORKSHOP:

MOTION: Mrs. Clemmensen moved, seconded by Mr. Ford that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the regular meeting and return to the Board Workshop

On voice vote, motion carried.

The regular meeting adjourned at 8:40 p.m.

Mike Borkowski, President Date

Kent Novit, Secretary Date