

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

April 28, 2015

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 7:05 p.m. by Mr. Andersen.

Board members present at roll call were:

Bill Andersen, President	Lesley Fisher, Vice President
Jeff Folker, Member	Beth Clemmensen, Member
Mike Borkowski, Secretary	Rob Lemke, Member
Rick Schuler, Member	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent
Ms. Jennifer Hermes, Assistant Superintendent of Business and Finance/CSBO
Mrs. Lauren Fagel, Assistant Superintendent of Curriculum, Instruction, Technology and Assessment
Dr. Lori Wilcox, Executive Director of Growth, Talent, and Human Relations

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Lana Cervetti, Champions, Gloria Malizsewski, LFEA, Suzanne Sands, Sheridan APT, Dez Witte, Cherokee APT

PRESIDENT'S REPORT

Mr. Andersen stated that he was grateful for the opportunity to serve on the Board of Education and thanked each member of the Board for their commitment to the education of the students of Lake Forest District 67. There were two areas of focus when he became president two years ago, vision and oversight and that was predominantly what the Board had focused on. Mr. Andersen stated that the Board had reached out to all constituencies as part of developing the mission and vision of the District. He reiterated the view that the Board through its actions could set a tone for how those in the District interact, with kindness, respect and collegiality and challenged the new Board to build a culture of collaboration with the District and community. Mr. Andersen stated that there is a guiding spirit in the District and

guided by this spirit, with the stewardship of the Board, the outstanding administration and faculty, District 67 will continue to thrive.

Mrs. Fisher thanked the Board members, administrators, faculty and staff for their commitment to the District and was honored to be on the Board of Education.

Ms. Schuler discussed the Finance and Operations Committee and stated that the Administrators were doing a fantastic job with the finances being well monitored but the District could not take it for granted. It is not how much you spend or how little you spend it is how you get value. Mr. Schuler suggested that the Board continue to ask "what is best for the kids." Mr. Schuler thanked all of his fellow Board members with a special thanks to Mr. Andersen for his tenure as Board President.

SUPERINTENDENT'S REPORT

Mr. Simeck reported on the Milestones of the District. District 67 is nationally recognized for achieving significant academic, social and emotional growth for every student. Instruction is highly differentiated and inquiry-based, driven by students' needs, interests and passions. Multi-dimensional assessments are used to identify and measure holistic growth for every student. The District attracts and retains the highest quality talent who are exemplars in the field of learning. Effective, transparent and proactive communication fosters a high trust partnership among the Board, faculty, staff, parents and community. Reimagined learning spaces, places, time tools and technology are used inside and outside the classroom to enhance the learning experience of all students. Mr. Simeck advised that there would be two presentations updating the Board and community on important initiatives in the District, the CSCI report which establishes a baseline of social/emotional wellness data and a technology report.

A parent math information meeting was well attended and some key takeaways included a focus on labeling courses not students, a focus on course sequences rather than tracks, the development of ladders so students can move into different levels of math if/when they are ready. Math sequences have been established to challenge all students. Mr. Simeck particularly wanted to emphasize that while the District wants to challenge the students at every juncture students need a four-year math sequence in high school and there is no prize for getting to calculus first. The District believes that the majority of students can be successful in getting to and through statistics or calculus and can lead balanced lives, pursue interests in and out of school and focus on their readiness for their math sequence.

Mr. Simeck gave an update on the Cherokee Principal search.

PUBLIC PARTICIPATION

None

REPORTS

Comprehensive School Climate Inventory Results

Dr. Wiemer reported that as part of the District' on-going efforts to provide students with a safe, supportive educational learning environment, the District recently administered the Comprehensive School Climate Inventory (CSCI) to students, parents, and staff members. Rules and Norms are rated very high across all populations. Social-Emotional Safety is the universal area of need across all populations district-wide. Staff teams will use the results to maintain and protect efforts and systems that contribute positively to the high marks. Goals will be developed for improvement in areas that were relatively weaker.

Technology Report

Mrs. Epcke reported that much credit for the progress on student engagement, meaningful projects and evolving pedagogy goes to the direction the curriculum has taken to be more personalized and student-focused. Choice has become a greater part of students' school day including selecting how to demonstrate their learning, how the learning will take place and what topic they will learn about. The SmartLab at Deer Path Middle School West is an excellent example of students having choice over what they will learn. As Maker Spaces and the Maker Movement were discussed, Everett School was inspired to create an Innovation Lab. All schools participated in the Hour of Code, an international initiative that provides coding and computer science to children of all ages. Chromebooks were implemented at 4th grade with a plan to introduce them to 3rd graders next year. 3D printers have been introduced into the Digital Arts and Technology classes at Deer Path. All students 2nd through 8th participated in at least one online assessment.

BOARD COMMITTEES

Board Education Committee – Lesley Fisher, Jeff Folker, Beth Clemmensen

The Board of Education Committee met on April 14, 2015. Mrs. Fisher thanked the committee members for their time and thoughtfulness with special thanks to community members Laureen Grieve and Sridhar Krishnaswamy.

The math curriculum in grades 5-8 review and restructuring rationale was discussed including the fact that there is a lack of clarity with regard to what is being taught in each class, a lack of alignment to CCSS, too many freshmen enrolling in AAA or AATH only to drop down, data regarding algebra readiness showed some could be going forward faster, while others were simply not prepared to begin. The goal is to prepare the vast majority of students for Calculus/Statistics by senior year. The process includes a representative group of 5-8 grade math teachers, local data and other local school models being examined, with MAP (middle school), ACT (HS) scores being reviewed by Mr. Obrycki, Lake Forest High School Math Department Chair.

A survey of other local districts' programming showed that there was no Algebra for All in grades 7 and 8, Algebra is taught in one year, not 2, courses were created to align with CCSS, placement criteria was created and resources were reviewed. The highlights were that placement will be based on demonstration of mastery, students will have access to the same concepts, at different times, the entire math sequence, K-12 will be reviewed, courses will be named according to curriculum studied, not by level, 12 courses reduced to seven(7) courses, multiple ladder opportunities will begin in Summer 2016, there will be multiple acceleration opportunities and the math program will be aligned to CCSS. A math informational meeting for parents will take place at DPM Monday, April 27, from 7-8 p.m. A suggestion from the committee was that teacher articulation with parents should be clear and individualized student by student.

Kelly Jackson and Lauren Fagel will give an update on the Inspiration Block at the May Board of Education meeting. The three(3) areas of measurement include reading and math achievement, the AAPL proficiency test for 3rd and 4th graders in the Language Acquisition Block will be administered on April 27, with results two(2) weeks later. The parent and staff climate survey shows a strong climate. Year two of the program begins in the Fall of 2015 when the entire school will formally transition to the Inspiration Block, including grades 1 and 2. The Committee suggested that Everett and Sheridan teachers should be encouraged to observe at Cherokee.

Language Arts Professional Development was discussed. Five teachers and one district administrator have been accepted to a Lucy Caulkins' Reading and Writing Workshop Institute at Columbia University this summer. The remaining LA teachers will participate in professional development within the District. Writers' workshop will be implemented next fall, while reading workshop will be implemented in the fall of 2016.

Board Finance & Operations Committee – Rick Schuler, Rob Lemke, Mike Borkowski. The Committee had not met.

Board Policy Committee - Mike Borkowski, Jeff Folker

The Policy Committee met on April 23. Policies discussed included the Employee Social Media policy that will be sent to the District attorney for review, Permissive Transfers policy 7:30 to be updated by Dr. Wilcox, Community Relations policy 8:95 that is on the agenda for a First Reading, Curriculum Approval Policy 2:20 will be updated by Mrs. Fagel, and the Administrative Procedures Repository. Policies under review will be discussed at the next Policy Committee meeting.

Compensation Committee – Rob Lemke, Bill Andersen

Dr. Lemke reported that the Compensation Committee had not met.

DISTRICT COMMITTEES

North Suburban Special Education District - Mike Borkowski

Mr. Borkowski reported that the NSSED Superintendent has begun the process of having quarterly group Superintendent meetings, with all Member District Superintendents being invited. The purpose is for the Superintendents to have more input into resolving issues and moving NSSED forward. The NSSED Finance Committee is looking for new members, including Board members and business officials from member districts. These meetings typically occur every couple of months, during the school day. A second draft Budget was presented, it was balanced and NSSED finances seem to be in good shape. The NSSED Board approved the new language for the Articles of Incorporation. The result is that the Governing Board and the former Executive Committee have officially been melded into one group, thereby increasing transparency. The Search Committee is moving ahead with a robust search process to identify the next NSSED Superintendent. A search firm will be retained with the hope to having the new NSSED Superintendent identified by next spring, as the current Superintendent's resignation occurs in June 2016.

Illinois Association of School Boards/ED-RED – Bill Andersen

No report was presented.

Curriculum Coordinating Committee – Lesley Fisher

The Curriculum Coordinating Committee had not met.

Spirit of 67 Foundation – Lesley Fisher

Mrs. Fisher reported that the Spirit of 67 Foundation met on April 14. The Fall Barn Dance is scheduled to be held on Saturday, October 17 in lieu of the Fall Luncheon with the desire to involve spouses again. The Home Tour is scheduled for Thursday, May 7, 2015 and is an opportunity to support the Spirit and to volunteer. Board of Education members are encouraged to volunteer at the homes.

Grants Day was held on Wednesday, April 15. The committee traveled to each school, awarding 20 grants to staff and students. Grants awarded this year totaled \$209,305. Molly Sarver was voted in as Spirit President. The Spirit Board will reconvene on May 12, 2015 at 9:15a.m., at the District Office Board Room.

APT – Lesley Fisher

Mrs. Fisher reported that the APT Executive Board met on Wednesday, April 15 at 9a.m., at the Lake Forest Community High School Business Incubator. Principal Barry Rodgers shared information on Business Incubator projects and answered a variety of questions regarding broad innovative practices and specific class offerings. Mr. Simeck discussed the principal searches and the math meeting scheduled for April 27 from 7p.m. to 8p.m., at DPM. Janice Patterson, District 67 Communications /Web Manager presented and reviewed the APT websites. Mrs. Fisher attended the Cherokee APT meeting on Wednesday April 22 and stated that

they are a very involved group. The next meeting is scheduled for Wednesday, May 13 at 11a.m, at Authentico.

ACTION ITEMS:

Approval of Sheridan and Cherokee Tile Abatement Project

Ms. Hermes advised that the Tile Abatement Project for Sheridan and Cherokee was similar to the abatement that had taken place in Everett in 2014.

MOTION: Mr. Folker moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Sheridan and Cherokee Tile Abatement Project, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Schuler, Folker, Clemmensen, Fisher, Lemke, Borkowski, Andersen

Nays:

Absent:

The motion carried unanimously.

Approval of Workers Compensation Insurance Contract

Ms. Hermes advised that the agenda item was a renewal of the Workers Compensation Insurance Contract.

MOTION: Mr. Folker moved, seconded by Mr Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Workers Comprehensive Insurance Contract, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Lemke, Andersen, Folker, Borkowski, Schuler, Fisher

Nays:

Absent:

The motion carried unanimously.

Approval of Amended Final 2014-2015 School Calendar

Mr. Simeck advised that there was only one change to the calendar, the last day of school, June 9, would be a half day of school.

MOTION: Mrs. Clemmensen moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Final 2014-2015 School Calendar, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Lemke, Clemmensen, Andersen, Borkowski, Schuler, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of CSCI as Alternative to Illinois 5 Essentials Survey

Mrs. Fagel advised that the District can elect to use the Comprehensive School Climate Inventory as an approved alternative to the Illinois 5 Essentials Survey and would like to submit the results to the Illinois State Board of Education. Both District 67 and District 115 used the CSCI as part of the strategic plan data collection.

MOTION: Mr. Borkowski moved, seconded by Mrs. Clemmensen, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Curriculum School Climate Inventory as alternative to Illinois 5 Essentials Survey, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Schuler, Clemmensen, Andersen, Fisher, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Assistant Superintendent of Curriculum, Instruction, Technology and Assessment Delineating Agreement

Mr. Simeck recommended approval of the Enabling Agreement that is the District 67 agreement to share in the cost and services of the Assistant Superintendent of Curriculum, Instruction, Technology and Assessment, as presented.

MOTION: Mr. Schuler moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Assistant Superintendent of Curriculum, Instruction, Technology and Assessment Delineating Agreement also known as the Enabling Agreement, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Schuler, Clemmensen, Fisher, Lemke, Folker, Andersen

Nays:

Absent:

The motion carried unanimously.

Approval of Release of Executive Session Minutes, September 2014-February 2015

MOTION: Mr. Borkowski moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Release of Executive Session Minutes, September 2014–February 2015, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Lemke, Andersen, Folker, Borkowski, Schuler, Clemmensen

Nays:

Absent:

The motion carried unanimously.

Approval of Policy 8:95 – 1st Reading

Mr. Folker advised that the policy included a “take your parent to work day” that the Policy Committee suggested should be removed

MOTION: Mr. Folker moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the First Reading of Policy 8:95, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Schuler, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Human Resources Items

MOTION: Mr. Borkowski moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items including hiring, resignations, family and medical leave, and longevity adjustment, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Schuler, Clemmensen, Andersen, Fisher, Folker

Nays:

Absent:

The motion carried unanimously

CONSENT AGENDA

Approval of Disbursements, Payrolls, and Financial Statements for March 2015

Education Fund	\$438,054.75
Building and Maintenance Fund	190,861.86
Debt Service Fund	2,000.00
Debt Service Fund = Bond/Interest Wire Pyts	-
Transportation Fund	81,741.83
Municipal Retirement Fund	37,225.63
Capital Projects Fund	71,043.00
Procurement Card Expenses	95,033.61
Direct Deposit Payroll and Taxes	<u>1,506,271.53</u>

Total Expenditures \$2,422,232.21

Approval of Designation of Depositories

Approval of Minutes of A Public Hearing, March 24, 2015

Approval of Minutes of A Regular Meeting, March 24, 2015

Approval of Minutes of An Executive Session, March 24, 2015

Approval of Minutes of An Executive Session, April 13, 2015

Disposal of audio recordings – October 22, 2013

MOTION: Mr. Schuler moved, seconded by Mrs. Clemmensen that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Andersen, Schuler, Clemmensen, Fisher, Lemke, Borkowski, Folker

Nays: None

Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA)

Nancy Thorner, Non-Resident

Nancy Thorner, Non-Resident

David Giuliani, Commercial

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

Monday, May 4, 2015

Old Board/New Board Meeting 6:00 p.m.

LFHS West Campus, Board Room

Thursday, May 7, 2015

Spirit of 67 Home Tour – 9:00 a.m. – 3:00 p.m.

Friday, May 22, 2015

School Improvement Day – ½ Day for Students

Monday, May 25, 2015

Memorial Day – No School

Tuesday, May 26, 2015

Board of Education Meeting – 7:00 p.m.

LFHS West Campus, Board Room.

EXECUTIVE SESSION

An executive session took place prior to the meeting. No action was taken.

ADJOURNMENT

MOTION: Mrs. Clemmensen moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 9:00 p.m.

Kent Novit, Secretary Date