

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 11, 2013

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, June 11, 2013 and called to order at 7:00 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Dick Block, Vice President
Nicki Snoblin, Secretary
Monty Edson, Member
Ted Moorman, Member
Dave Schreiber, Member
John Powers, Member
Todd Burgener, President

Administration Present:

Michael Simeck, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Dr. Julie Cooley, Assistant Superintendent of Student Services
Jim Thiel, Interim Principal

PRESIDENT'S REPORT

Board President, Todd Burgener, called the meeting to order at 7:00 p.m. He announced that prior to this Open Session, the Board met in Closed Session for purposes of discussing matters related to the appointment, employment, compensation, performance or dismissal of specific employees of the District. Board action during closed session is prohibited and no action was taken.

Mr. Burgener reported that Graduation was an exciting day for students and a great opportunity for Board Members to witness the results of collective community labors. He complimented the students of the Class of 2013 on their accomplishments and on their conduct at Graduation.

Fifteen community members have submitted applications in response to the Board's invitation to join Board Committees. The Board and Administration will work together to establish a process to vet the applications and narrow the selection down to 2 community members for the Education Committee and 2 to participate in the Finance/Operations Committee. Community members will join Board Members Nicki Snoblin, Monty Edson and Dave Schreiber on the Education Committee and Board Members, Dick Block, Ted Moorman and John Powers on the Finance/Operations Committees. The Board hopes to have community member selections completed before the next Board Meeting.

SUPERINTENDENT'S REPORT

Mr. Simeck asked Interim Principal, Jim Thiel to report on activities at the high school. Mr. Thiel thanked the Board for their participation at Graduation and reported that Summer School will begin on June 17th. He thanked Jennifer Hermes and her committee who worked to streamline the book-buy back process. Wait times were much shorter and those who sold books back to the high school received a credit to their student account rather than receiving a cash payment.

Mr. Simeck thanked Mrs. Hermes and the committee members from the Administrative Center and high school and noted that they will also be working on refining Book Buy procedures for this Fall.

Mr. Simeck asked Dr. Julie Cooley to report on year-end faculty activities. She said that activities included a visit from Carol Jago who talked about literacy and common core and the shared responsibility. Faculty did visioning exercises on what the ideal school would look like. The Social Studies Department volunteered to take the discussion to students and department members reported on the results of the student discussions. Students wanted creative and flexible schedules, real world applications, increased technology use, expanded health curriculums and consistency in grading scales and curriculum.

Mr. Simeck welcomed new principal, Barry Rodgers and his wife, Leanne to the Lake Forest Family. He noted that many of the things our students desire are already being done in Mr. Rodgers's former school. Mr. Rodgers said that he and his wife are excited to be a part of the Lake Forest community and work with a world-class team and community. He reported briefly on some of the innovative activities and opportunities for learning students at his former school have experienced.

PUBLIC PARTICIPATION

Mrs. Nancy Thorner, 331 E. Blodgett Avenue, Lake Bluff, expressed her feelings about Kathleen O'Hara's contract and asked questions regarding her job as volunteer coordinator at the high school. She distributed a list of questions to the Board and Administration.

Mr. Carl Lambrecht of Highland Park provided a comparative school analysis between Lake Forest and Highland Park. He advocated that students design the website rather than hiring a consultant.

Patrick Lupton, a neighbor of the high school, expressed his feelings regarding the renovation of the track at East Campus, the creation of the detention pond in the green space north of the high school and advocated postponing the project until more investigation and review can be conducted.

Joe Nowicki, Lake Forest resident, expressed his concern about the safety of neighborhood children and the proposed detention pond.

Patricia Bennett, Lake Forest resident, reported that she received no notification of the track project or the community meeting and shared her concern about the loss of the green space.

Carol Buss, 319 Ravine Park Drive stated that she did not receive notice of the meeting. She also commented that there is an issue of trust between the high school and the neighbors. She also asked who is requiring the detention pond.

Kurt Utterback, who resides on Edgewood, said he was not notified about the project and expressed his concern about the detention pond and possible mosquito problems due to standing water.

Alfred Tomaselli, neighbor of the high school who resides on Willow Street, expressed concern about the safety of the children in the neighborhood and the retention pond. He advocated reopening of discussion about the project.

Mr. Burgener thanked the public for attending tonight's meeting and expressing their concerns. He reported that the project has been under evaluation for the last 2 years, initially as part of the Booster Club Diamond Campaign which was widely publicized and was discussed openly by the Board at Board Meetings during that period. He also stated that Lake County Storm Water Management is the entity that dictates how storm water must be managed within property lines. Mr. Albus commented that there was a follow up meeting for neighbors last week where the county storm water requirements were reviewed. The redesign of the track means the storm water management must be brought up to code. At this time, there is no storm water management in place which is why some back yards flood. He also said that the references to the detention area as a pond are not accurate. The detention area will collect water during a heavy rain and that water will percolate into the ground or be released in a controlled way into the area infrastructure. As Mr. Lupton was not able to attend the last meeting, another meeting for neighbors will occur tomorrow at 11:00 at the high school where some of the concerns shared tonight will be discussed. Mr. Burgener said that those curious about what a detention area looks like may view 2 of them at the new Lake Bluff elementary school that houses kindergarten through 5th graders.

REPORTS/DISCUSSION

There were no reports.

BOARD COMMITTEES

There have been no committee meetings since the last Board Meeting. Committees are in the process of being formed. A Finance/Operations Committee meeting is tentatively planned for July 9th.

ACTION ITEMS

Approval of Waste Recycle Renewal

Mr. Simeck reported that the City and the District continue to work together to work out a shared service opportunity for waste management for the future. Until an agreement with the City is reached, the Administration recommends approval of the renewal of the District's current contract with Waste Management for one year.

MOTION: Mr. Powers moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the Waste Recycle Renewal as presented.

Votes were taken by roll call. Votes were cast as follows:

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ROLL CALL: Aye: Moorman, Powers, Block, Edson, Snoblin, Schreiber,
Burgener
Nay: None

Motion Carried

Approval of Budget Transfers

Mrs. Hermes reported that the School Code allows for budget transfers that are utilized as an active step in managing and monitoring the District's budget. For purposes of efficiency, budget transfers are made periodically through the year and brought to the Board at the end of the fiscal year for approval.

MOTION: Mr. Block moved and Mrs. Snoblin seconded that the Lake Forest High School District 115 Board of Education approve the budget transfers as presented.

ROLL CALL: Aye: Snoblin, Powers, Moorman, Block, Edson, Schreiber,
Burgener
Nay: None

Motion Carried

Approval of CLIC Contract Renewal

Mrs. Hermes reported that the District participates in the Collective Liability Insurance Cooperative (CLIC) which includes 172 Districts. The premium renewal of \$149,062 reflects a 9.38% increase and covers items such as property, liability and automotive coverage and student overseas travel.

MOTION: Mr. Moorman moved and Mrs. Snoblin seconded that the Lake Forest High School District 115 Board of Education CLIC Contract Renewal as presented.

ROLL CALL Aye: Powers, Edson, Moorman, Schreiber, Block, Snoblin,
Burgener
Nay: None

Motion Carried

Approval of CLIC Workers Compensation Renewal

Mrs. Hermes reported that the District participates with 133 other school districts for the purpose of obtaining Workers' Compensation Insurance. The renewal amount is \$188,493, an increase of 8.6% over last year.

MOTION: Mr. Schreiber moved and Mr. Moorman seconded that the Lake Forest High School District 115 Board of Education approve the renewal of the CLIC Workers' Compensation Renewal as presented.

ROLL CALL: Aye: Powers, Snoblin, Edson, Moorman, Block, Schreiber,
Burgener
Nay: None

Motion Carried

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Approval of Kathleen O'Hara Consulting Services Contract Renewal

Dr. Julie Cooley reported that Ms. O'Hara's primary responsibility is to coordinate the office of student and community service office and work closely with students to make their high school experience more complete. She has expanded the number of service clubs and also works with academic clubs in community services projects. Cost of renewal is \$53,000.

MOTION: Mrs. Snoblin moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the Kathleen O'Hara Consulting Contract renewal as presented.

ROLL CALL: Aye: Powers, Snoblin, Edson, Block, Schreiber, Burgener
Nay: Moorman

Motion Carried

Approval of Silverpoint Website Addendum for LDAP

Anne Whipple reported that Lake Forest schools store user login information in an active directory database located on servers within the District. In order for students and staff to use the same login on the new website there needs to be an integration of the District's authentication. District 67 approved this addendum at their last Board meeting.

MOTION: Mr. Powers moved and Mrs. Snoblin seconded that the Lake Forest High School District 115 Board of Education approve the Silverpoint Website Addendum for LDAP as presented.

ROLL CALL: Aye: Edson, Snoblin, Schreiber, Moorman, Block, Powers, Burgener
Nay: None

Motion Carried

Approval of the School Maintenance Project Grant

Mr. Albus reported that the Illinois State Board of Education is accepting applications for School Maintenance Project Grants of up to \$50,000 for maintenance or upkeep of buildings and other structures used for educational purposes. While there is no guarantee that the Legislature will appropriate the monies this year, the Administration recommends that the District apply for the grant. It is also recommended that Items 3 and 4 in the schedule of work items be deleted from the motion for approval.

MOTION: Mrs. Snoblin moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the School Maintenance Project Grant with the deletion of Items 3 and 4 in the schedule of work items.

ROLL CALL: Aye: Snoblin, Edson, Schreiber, Moorman, Block, Powers, Burgener
Nay: None

Motion Carried

Approval of East Campus Roofing Project Bid

Mr. Albus reported that the LFHS East Campus replacement roofing project was advertised in the paper and sealed bids from 4 contractors were opened on June 3, 2013. It is recommended that the project be awarded to DCG Roofing.

MOTION: Mr. Edson moved and Mrs. Snoblin seconded that the Lake Forest High School District 115 Board of Education approve the East Campus Roofing Project Bid as presented.

ROLL CALL: Aye: Schreiber, Snoblin, Edson, Moorman, Block, Powers,
Burgener
Nay: None

Motion Carried

Approval of Final 2012-2013 School Calendar

The Administration recommends the approval of the Final 2012-2013 School Calendar as presented.

MOTION: Mr. Schreiber moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the Final 2012-2013 School Calendar as presented.

ROLL CALL: Aye: Moorman, Block, Edson, Snoblin, Powers, Schreiber,
Burgener
Nay: None

Motion Carried

Approval IASB Board Policy 2:150 Update 1st Reading

Mr. Simeck reported that the policy regarding Board Committees has been revised to change the number of Board members on Board Committees from 2 to 3 and to indicate that the Finance and Operations Committee have been combined. He asked that the Board waive the 1st Reading.

MOTION: Mr. Block moved and Mr. Moorman seconded that the Lake Forest High School District 115 Board of Education approve waiving the 1st reading of Board Policy 2:150.

ROLL CALL: Aye: Schreiber, Block, Moorman, Snoblin, Edson, Powers,
Burgener
Nay: None

Motion Carried

Approval IASB Board Policy 2:150 Update 2nd Reading

MOTION: Mr. Moorman moved and Mr. Block seconded that the Lake Forest High School District 115 Board of Education approve the 2nd reading of Board Policy 2:150 as presented.

ROLL CALL: Aye: Schreiber, Block, Moorman, Snoblin, Edson, Powers,
Burgener
Nay: None

Motion Carried

Approval of Mailing Equipment Lease

Mrs. Hermes stated that she is investigating buying some of this equipment outright rather than leasing and will bring a recommendation to next month's meeting for Board approval.

Mr. Burgener asked for a motion to table this action item.

On voice vote, the motion carried

Approval of Board Delegated Levels of Authority for Construction Change

Mr. Albus requested Board approval of Board delegated levels of authority on contract changes on the East Campus Track project to minimize potential disruptions to the work schedule. The Board discussed amending the motion to include a stipulation that aggregate changes would not increase the overall project cost by more than 5% without prior Board approval.

MOTION: Mr. Edson moved and Mr. Moorman seconded that the Lake Forest High School District 115 Board of Education approve Board delegated levels of authority for construction change orders as presented with the understanding that aggregate changes may not increase the overall project cost including the soil allowance and the contingency by more than 5% without prior Board approval.

ROLL CALL: Aye: Moorman, Block, Edson, Snoblin, Powers, Schreiber,
Burgener
Nay: None

Motion Carried

Approval of 2013-2014 Staff Compensation

Mr. Simeck recommended that staff compensation be approved as discussed in Closed Session. This is less than a 1% adjustment from last year to this year's net overall administrative costs.

MOTION: Mr. Block moved and Mr. Moorman seconded that the Lake Forest High School District 115 Board of Education approve 2013-2014 staff compensation as presented.

ROLL CALL: Aye: Edson, Moorman, Block, Snoblin, Powers, Schreiber,
Burgener
Nay: None

Motion Carried

Approval of Human Resources Report

Mr. Simeck recommended approval of the Human Resources Report which includes the approval of Barry P. Rodgers's contract as Principal.

MOTION: Mr. Moorman moved and Mrs. Snoblin seconded that the Lake Forest High School District 115 Board of Education approve the Human Resources Report as presented.

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ROLL CALL: Aye: Snoblin, Block, Powers, Edson, Moorman, Schreiber,
Burgener
Nay: None

Motion Carried

Approval of Consent Agenda

Mr. Burgener reported that the Consent Agenda includes:

Approval of Disbursements, Payrolls & Financial Statement May 2013
Financial Reports: The List of Checks Written and Direct Deposit Payroll
From May 9, 2013 to June 5, 2013:

Education Fund	\$237,862.23
Building and Maintenance Fund	193,209.44
Debt Service Fund	495.00
Transportation Fund	95,875.45
Capital Projects Fund/ General	24,090.37
Procurement Card Expenses	88,166.30
Direct Deposit Payroll & Taxes	<u>2,803,273.74</u>
Total Expenditures	\$ 3,442,922.53

Minutes of a Special Meeting on May 7, 2013
Minutes of a Regular Meeting, May 14, 2013
Minutes of an Executive Session, May 14, 2013

Approval of Designation of Depositories
Adoption of Prevailing Wage Resolution

Disposal of Audio Recordings: October 10, 2011, October 27, 2011

*Any item may be removed from the consent agenda at the request of a Board Member.

MOTION: Mrs. Snoblin moved and Mr. Moorman seconded that the Lake Forest High School District 115 Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Snoblin, Block, Edson, Moorman, Schreiber,
Burgener
Nay: None

Motion Carried

FOIA REQUESTS:

There were no FOIA requests.

FUTURE AGENDA ITEMS:

None

ANNOUNCEMENTS:

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NEXT MEETING DATE:

June 16, 2013

Board of Education Meeting
7:00 pm – West Campus
Board Room

ADJOURNMENT:

MOTION: Mr. Block moved and Mr. Edson seconded that the meeting be adjourned.
On voice vote, the motion carried

Mr. Burgener declared the meeting adjourned at 9:35 p.m.

Nicki Snoblin, Secretary

Date

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