

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
LAKE FOREST COMMUNITY HIGH SCHOOL  
DISTRICT 115  
December 1, 2015**

**CALL TO ORDER AND ROLL CALL**

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday December 1, 2015 and called to order at 6:30 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

John Powers, Vice President  
Diana Kreiling, Member  
Ted Moorman, Secretary  
Lise Eliot, Member  
David Lane, Member  
Sally Davis, Member  
Reese Marcusson, President

Absent: None

Administration Present:

Michael Simeck, Superintendent  
Allen Albus, Deputy Superintendent for Finance and Operations/CSBO  
Jennifer Hermes, Assistant Superintendent Business Services K-12/CSBO  
Lori Wilcox, Assistant Superintendent of Growth, Talent, and Human Relations  
Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology & Assessment K-12  
Chala Holland, Principal

**PRESIDENT'S REPORT**

Mr. Marcusson opened the Regular Meeting of the District 115 Board of Education at 6:30 p.m. He said that the Board is looking forward to hearing about the work of the Schedule Committee at tonight's meeting.

**SUPERINTENDENT'S REPORT**

Mr. Simeck asked Dr. Holland to update the Board on activities at the high school. Dr. Holland introduced Student Council President, Jake Durburg and Vice President, Jill Barrere who updated the Board on Student Council charitable and community service projects. Activities included a visit to a soup kitchen in Waukegan where student council members socialized, served dinner and distributed 100 care packages to those who attended. Student Council has also adopted 10 families through Catholic Charities and will be purchasing holiday gifts for them.

Dr. Holland said that students have been engaged in a lot of community service and continue to look for opportunities to give back to a number of organizations. She said that the importance of social responsibility and service is a key imbedded part of the high school. Students are giving time, smiles and goods. A food drive and book drive are planned and students made toys for Toys for Tots. This is the final week for the ACT Prep class. The course will be offered again next semester as an on-line course with on-site support on

Saturdays so that students can check in as needed. Dr. Holland said that she is excited to share the work of the Schedule Committee tonight.

Mr. Simeck noted that we have many reasons to be proud of our kids as they reflect this community's values of giving, giving back and paying forward. These values come from the homes our students come from and they give not just goods but of themselves with their time.

Mr. Simeck reported that in March the Illinois School Board put out a RFP for a statewide college admissions test. Two companies, ACT and the College Board SAT, responded. SAT was the clear winner of the RFP. There will be a period of probably 2 years until the state begins to utilize the new test. As the state currently does not have a budget, the state's past practice of universal testing or testing of all students in grade 11 has not been confirmed. We can expect further information from the state in the coming months.

## **PUBLIC PARTICIPATION**

There was no Public Participation.

## **REPORTS/DISCUSSION**

### Post High School Report – Class of 2015

Dr. Tom Meagher presented the Post High School Report for the Class of 2015. He noted that the top five accepted public schools are Indiana University, University of Missouri, University of Illinois, University of Iowa and Miami University. The top five accepted private schools are Marquette University, DePaul University, DePauw University, University of Dayton and Texas Christian University. The Class of 2015 is in attendance at 139 institutions of higher learning in 39 states and the District of Columbia in Canada and Scotland.

### Schedule Committee Update

Dr. Lori Wilcox introduced the Schedule Committee presentation noting that the members of the committee should be commended for their hard work and time spent in working towards a schedule that will enhance the overall student experience. Tonight's update will be shared with staff tomorrow morning and Dr. Wilcox and Dr. Holland will be meeting with parents in the coming days to share the structure that has been agreed upon.

Dr. Holland, teacher Steve Douglass and Joe Obrycki, head of the math department gave an overview of the activities of the schedule committee, which includes 20 teachers and 10 administrators. Stakeholder meetings with students, parents, teachers and staff were held to receive input on goals and priorities for a new schedule. The committee identified shared interests including starting the school day later, allowing for increased student choice and support, building-in time for faculty collaboration, varying the lengths of instructional periods, re-examining lunch, and maintaining instructional continuity and consistency. The committee formed into three teams and created traditional, hybrid and modular schedules. After evaluating the three schedules, both administrators and teachers overwhelmingly supported implementing a hybrid model with an imbedded lunch. The LFHS Hybrid schedule will have eight, forty-five minute periods on Mondays, Tuesdays and Fridays which will be called Scout Days and begin at 8:15 am. Wednesdays and Thursdays, called Blue and Gold days, will have four eighty-five periods and begin at 8:50 an. All five days will have an imbedded lunch which creates the equivalent of a nine-period day and allows for more student choice and support. Students will have more opportunities for new learning experiences that might have been previously unavailable. Blue and Gold days will also provide opportunities for faculty collaboration and department work on curriculum and best practices. Dr. Holland will present this report to the faculty and staff tomorrow.

## **BOARD COMMITTEES**

### Education Committee

Dr. Eliot reported that the Education Committee has not met since the last Board Meeting.

### Finance/Operations Committee

Mr. Powers reported that the Finance/Operations Committee has not met since the last Board Meeting but that they continue to work on the overall safety plan at the high school. The next meeting is at 7:30 a.m. on January 11<sup>th</sup>.

## **LIAISON REPORTS**

Ms. Davis reported that she attended the Illinois Association of School Boards annual meeting with Mr. Simeck and highly recommended that the entire Board attend next year. She said that IASB has a number of resources available to the Board as members and suggested that the Board invite the IASB to do a day-long Board self-evaluation exercise. Ms. Davis also asked the Board to consider the IASB Board training session on community engagement.

## **ACTION ITEMS**

### Adoption of Levy

Mr. Albus recommended that the Levy, as proposed in November, be adopted as presented.

**MOTION:** It was moved by Dr. Eliot seconded by Mr. Moorman that the Lake Forest Community High School District 115 Board of Education approve the Adoption of the Tax Levy, as presented.

Votes were taken by roll call. Votes were cast as follows:

**ROLL CALL:** Aye: Eliot, Kreiling, Powers, Lane, Moorman, Davis, Marcusson  
Nay: None

Motion Carried

### Approval of Human Resources Report

The Human Resources Report includes;

Hiring

Resignations

Change of Assignment

**MOTION:** It was moved by Mrs. Kreiling, seconded by Mr. Moorman that the Lake Forest Community High School District 115 Board of Education approve the Human Resources Report, as presented.

Votes were taken by roll call. Votes were cast as follows:

**ROLL CALL:** Aye: Lane, Davis, Moorman, Eliot, Powers, Kreiling, Marcusson  
Nay: None

Motion Carried

## Approval of Consent Agenda\*

Mr. Marcusson reported that the Consent Agenda includes:

1. Approval of Disbursements, November 2015  
The Administration recommends that the Board of Education approve the Schedule of Checks Already Written and Direct Deposit Payroll and Taxes for the period November 5, 2015, to November 24, 2015, as presented and summarized below:

Education Fund	\$164,249.25
Building and Maintenance Fund	73,755.42
Debt Service Fund	-
Transportation Fund	57,797.24
Capital Projects Fund/General	70,956.90
Procurement Card Expenses	-
Insurance Premium Wire Pyts	313,498.99
Direct Deposit Payroll and Taxes	<u>2,501,421.67</u>
Total Expenditures	\$3,181,679.47
2. Minutes of A Regular Meeting, November 9, 2015
3. Minutes of An Executive Session, November 9, 2015
4. Minutes of A Board Workshop, November 9, 2015
5. Minutes of A Joint Board Workshop, November 12, 2015
6. Minutes of A Joint Executive Session, November 12, 2015
7. Disposal of Audio Recordings: May 13 and May 15, 2014

\*Any item may be removed from the consent agenda at the request of a Board Member.

**MOTION:** It was moved by Ms. Davis, seconded by Mr. Powers that the Lake Forest Community High School District 115 Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

**ROLL CALL:**           Aye: Powers, Lane, Eliot, Kreiling, Davis, Moorman, Marcusson  
                              Nay: None

Motion Carried

### **FOIA REQUESTS**

Nancy Thorner, Resident

### **ANNOUNCEMENTS**

Wednesday, December 2, 2015

Sunday, December 13, 2015

Friday, December 18, 2015

Monday, January 4, 2016

Monday, January 11, 2016

Late Start Day – 9:30 a.m.

Holiday Concerts & Spaghetti Dinner:

Instrumental Concerts, RMA – 3:00 p.m.

Spaghetti Dinner – 4:45 p.m.–6:30 p.m.

Choral Concert, RMA – 7:00 p.m.

Winter Break Begins – Close of School Day

School Reopens

Board of Education Meeting - 6:30 p.m.

LFHS West Campus Board Room

**ADJOURNMENT:**

**MOTION:** Mrs. Kreiling moved, seconded by Mr. Moorman that the meeting be adjourned.  
On voice vote, the motion carried

Mr. Marcusson declared the meeting adjourned at 7:45 p.m.

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Ted Moorman, Secretary

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Date