

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST COMMUNITY HIGH SCHOOL
DISTRICT 115
November 9, 2015**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Monday, November 9, 2015 and called to order at 5:00 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

John Powers, Vice President
Diana Kreiling, Member
Lise Eliot, Member
David Lane, Member
Sally Davis, Member
Reese Marcusson, President

Absent: Ted Moorman, Secretary

Administration Present:

Michael Simeck, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent Business Services K-12/CSBO
Lori Wilcox, Assistant Superintendent of Growth, Talent, and Human Relations
Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology & Assessment K-12
Chala Holland, Principal

Mr. Marcusson opened the Regular Meeting of the District 115 Board of Education at 5:00 p.m.

Adjourn to Executive Session

Mr. Marcusson asked for a motion to move to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body.

ILCS 120/2(c)(1)

And

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

5 ILCS 120/2(2)

And

Security Procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

5 ILCS 120/2(c)(8)

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Powers that the Board meeting move into Executive Session.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Lane, Eliot, Davis, Powers, Marcusson

Nay: None

Motion Carried

Mr. Marcusson declared that the meeting was in Executive Session at 5:07 p.m.

Adjourn Executive Session:

Mr. Marcusson asked for a motion to adjourn from Executive Session.

MOTION: It was moved by Dr. Eliot and seconded by Ms. Davis that Executive Session be adjourned.

On voice vote, the motion carried

Mr. Marcusson declared Executive Session adjourned at 6:23 p.m.

Return to Open Session:

At 6:26, Mr. Marcusson declared that the meeting was now in Open Session and asked for a motion to recess the Regular Meeting until the close of the Special Meeting Board Workshop.

Recess Regular Meeting:

MOTION: It was moved by Dr. Eliot, seconded by Mr. Powers that the Regular Meeting be recessed until the close of the Special Meeting Board Workshop.

On voice vote, the motion carried

Mr. Marcusson declared that the Special Meeting Board Workshop was in session at 6:29 p.m.

Adjourn Board Workshop

Mr. Marcusson asked for a motion to adjourn the Special Meeting Board Workshop.

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Powers to adjourn the Special Meeting Board Workshop at 6:40 p.m.

On voice vote, the motion carried

Reopen Regular Meeting:

Mr. Marcusson asked for a motion to reopen the Regular Meeting.

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Powers that the Regular meeting be reopened.

On Roll Call the following Members were found to be present:

John Powers, Vice President
Diana Kreiling, Member
Lise Eliot, Member
David Lane, Member
Sally Davis, Member
Reese Marcusson, President

Absent: Ted Moorman, Secretary

Mr. Marcusson called the November 9, 2015 Regular Meeting of the Lake Forest Community High School Board of Education back to order.

PRESIDENT'S REPORT

Mr. Marcusson reopened the Regular Meeting at 6:45 p.m. He commented that November is the end of the best month of Chicago weather and is usually preceded or followed by the word, Already? November sneaks up on you. Congrats to our fall athletes, teams, coaches, artists and mentors and congrats to the kids and teachers working hard on their studies, and those who may have developed a new study habit, or a passion for a new subject or learning.

Mr. Marcusson stated that an assessment report would be reviewed at the meeting. It is critical to measure how the District is doing. It is also important to dig deeper into the results and improve systems to better support all students.

SUPERINTENDENT'S REPORT

Mr. Simeck introduced Jeff Folker from the Lake Forest High School Foundation. Mr. Folker, Vice Chair of Development of the Foundation, announced that he and Jenny Zinzer, Vice Chair of Grants, would be presenting an update on the Foundation. The Foundation is made up of a board of 32 trustees. Since 2002, the Foundation has raised over \$1.16 Million on behalf of the high school. They have awarded 200 grants, including funding for the Business Incubator curriculum, Teach kits for Special Ed, smartboards, iPad, E Readers, Scholar software for Social Studies, Tech for Applied Tech, cameras for Art, and digital microscopes for Science. Last year the Foundation raised \$211,000, a record high through community donations, the annual April fundraising luncheon, the Business Incubator Pitch night, family foundations and partnerships with local businesses such as Sunset and Bake 425. Only 18% comes from Lake Forest families. The Foundation seeks to raise family participation to 30%. They continue to support the Business

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Incubator and have donated funds for the new Maker Space that will be unveiled in early January. Mrs. Zinzer reported on the Foundation Grant process.

Mr. Simeck asked Dr. Holland to update the Board on activities at the high school. Dr. Holland introduced Student Council President, Jake Durburg who reported that Student Council is working with the Administration on addressing student concerns about the Library. Student Council has adopted 8(eight) families through Catholic Charities as part of the holiday adopt a family campaign and will be serving Thanksgiving dinner in a local homeless shelter. Freshmen will be decorating doors throughout the building for the holidays.

Dr. Holland thanked the Foundation for enhancing the experiences of our students throughout the school. She reported that Parent Teacher Conferences were well attended and asked any parent who was not able to meet with teachers to reach out to them to schedule a meeting. Dr. Holland thanked the APT for providing dinner for the faculty during conferences. Once again, the high school will partner with Lake Forest Post 210 to honor our veterans on Veterans' Day. The event will be held in the RMA and will include a performance by the Band. The School Day Schedule Committee continues to meet. Sub-groups have been formed to scrutinize schedule options. The next meeting will be an all-day event scheduled for November 10.

Mr. Simeck reported that he recently attended the SSS Conference of Superintendents attended by Superintendents from around the nation. The event gave him the opportunity to speak with colleagues who share our dedication to innovative education thinking. The past and current Superintendents of Scarsdale Schools, the Rye Superintendent and the Deans of the freshman and Admissions and two professors from the Graduate School of Education at Harvard were also in attendance.

PUBLIC PARTICIPATION

There was no Public Participation.

REPORTS/DISCUSSION

Mr. Rodgers presented the assessment report for the Class of 2015. He shared information on ACT results and rankings, Advanced Placement, the upcoming PARCC results, honors enrollment and the Illinois State Report Card. He reported that the Class of 2015 had our highest average composite score not including extended time students. Female students have closed the gender gap in math and science. We had our highest percentage of AP participation while maintaining a very high passing rate. Many more students are beginning 9th grade in Algebra II or higher. There is a decrease in the number of students dropping to lower levels and there is an increase in students enrolled in honors classes.

BOARD COMMITTEES

Education Committee

Dr. Eliot reported that the committee met on November 4th last week and received an update on the Schedule Committee from Dr. Holland. Jim Sullivan presented an overview on the work of the Evaluation Committee as they try to choose a rubric to use for teacher evaluation. The Committee discussed how grammar is taught in the curriculum. Mr. Rodgers commented that grammar is embedded and that basic grammar instruction occurs through 8th grade. AP Course enrollment was also discussed and it was noted that 28% of our students are taking one or more AP courses. An additional meeting on January 6th has been added to the schedule.

Finance/Operations Committee

Mr. Powers reported that the committee met on November 3rd. They received an Audit review from Miller Cooper. He announced that the audit went very well, is consistent with traditional Board behavior and consistent with the interaction between our finance administration and the auditors in terms of appropriate checks and balances. There were no findings of concern. He commended Mr. Albus and his team for continuing to be good stewards of the taxpayers' money. They talked about the tax levy and the Property Tax Extension Limitation Act. The tax levy is anchored in 2(two) key components, the CPI which is now 0.8% and new construction. Safety concerns were discussed and appropriate procedures to support safety in the building. While there is no specific safety issue, the Board is constantly monitoring safety and security in the building. Discussions will continue.

LIAISON REPORTS

There were no Liaison Reports.

ACTION ITEMS

Adoption of Tentative Levy

Mr. Albus gave an overview of the tentative tax levy. He explained that a tax levy is a request for property taxes to fund the school year that starts the following July. The Board can ask for any amount, but the actual amount received is limited by the formula in the Property Tax Limitation Act. The formula contains two components, the CPI and the value of new construction in the District. CPI is known to be 0.8% at this time. New construction figures for 2015 won't be known until next Spring, but based on preliminary data it is estimated to be \$8.9 million. That along with the 0.8% CPI would generate a revenue increase (excluding Bond and Interest) of \$279,458 or 1.12%. The District is required to adopt a tentative levy 20 days before adoption of a final levy and the final levy must be filed with the county by the last Tuesday in December. It was recommended that the Board adopt a tentative levy at the meeting, a final levy on December 1st and file the levy with the County by December 29th.

MOTION: It was moved by Mr. Lane, seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education approve the Adoption of the Tentative Levy, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Kreiling, Powers, Lane, Davis, Marcusson
Nay: None

Motion Carried

Approval of Rejection of the Passenger Van Bid

A legal notice was placed in the paper to accept bids for the purchase of a 2016 passenger van to replace a 1997 vehicle. Bids were received from 4(four) vendors. Upon further discussion of the need for a new van, based on current van usage, it was decided to reject the bids at this time and continue to use the 1997 vehicle solely for on-campus security until it was no longer usable. The need for 4(four) vehicles will be revisited at that time.

MOTION: It was moved by Mr. Powers, seconded by Dr. Eliot that the Lake Forest Community High School District 115 Board of Education reject the Passenger Van Bid, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Eliot, Davis, Kreiling, Lane, Marcusson
Nay: None

Motion Carried

Approval of the Industrial Tractor Bid in the amount of \$46,320.19

A legal notice was placed in the paper to accept bids for the purchase of an industrial tractor for West Campus. The tractor will replace a 1991 tractor with bad hydraulics. Bids were received from 2(two) vendors. The lowest bidder did not meet the requirements in the bid specifications.

MOTION: It was moved by Dr. Eliot, seconded by Mr. Powers that the Lake Forest Community High School District 115 Board of Education approve the Industrial Tractor Bid in the amount of \$46,320.19 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Eliot, Powers, Lane, Davis, Marcusson
Nay: None

Motion Carried

Approval of Option to Use the February 12 Institute Day as an Emergency Snow Day

MOTION: It was moved by Mrs. Kreiling, seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education approve the option to use the February 12th Institute Day as an Emergency Snow Day if needed.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Lane, Powers, Kreiling, Davis, Eliot, Marcusson
Nay: None

Motion Carried

Approval to Waive First Reading of IASB PRESS Issue 89

MOTION: It was moved by Mr. Powers, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve waiving the First Reading of IASB Press ISSUE 89, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Lane, Kreiling, Davis, Eliot, Marcusson
Nay: None

Motion Carried

Approval of IASB PRESS Issue 89 Second Reading

MOTION: It was moved by Dr. Elliot, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve IASB Press ISSUE 89, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Davis, Kreiling, Lane, Eliot, Powers, Marcusson
Nay: None

Motion Carried

Approval to Waive First Reading of Policy 4:175 IASB PRESS Issue 85

MOTION: It was moved by Mr. Powers, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve waiving the First Reading of Policy 4:175 Press ISSUE 85, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Eliot, Davis, Powers, Lane, Marcusson
Nay: None

Motion Carried

Approval of Policy 4:175 IASB Press Issue 85 Second Reading

MOTION: It was moved by Mr. Lane, seconded by Mrs. Kreiling, that the Lake Forest Community High School District 115 Board of Education approve Policy 4:175 IASB Press ISSUE 85 Second Reading, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Davis, Lane, Powers, Kreiling, Marcusson
Nay: None

Motion Carried

Approval to Waive First Reading of Policy 2:120 IASB PRESS Issue 82

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Powers that the Lake Forest Community High School District 115 Board of Education approve waiving the First Reading of Policy 2:120 IASB Press ISSUE 82, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Eliot, Davis, Kreiling, Lane, Marcusson
Nay: None

Motion Carried

Approval of Policy 2:120 IASB PRESS Issue 82 Second Reading

MOTION: It was moved by Ms. Davis, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve Policy 2:120 IASB Press ISSUE 82, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Davis, Powers, Kreiling, Lane, Marcusson
Nay: None

Motion Carried

Approval to Waive First Reading of Policy 6:235 IASB PRESS Issue 79

MOTION: It was moved by Dr. Eliot seconded by Ms. Davis that the Lake Forest Community High School District 115 Board of Education to approve waiving the First Reading Policy 6:235 IASB Press ISSUE 79, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Davis, Powers, Kreiling, Lane, Marcusson
Nay: None

Motion Carried

Approval of Policy 6:235 IASB PRESS Issue 79 - Second Reading

MOTION: It was moved by Mr. Lane, seconded by Mr. Powers that the Lake Forest Community High School District 115 Board of Education approve Policy 6:235 IASB Press ISSUE 79, as presented.

Approval of Human Resources Report

The Human Resources Report includes the following:

Hiring
Change of Assignment
FTE Revisions

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve the Human Resources Report, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Lane, Davis, Eliot, Powers, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Consent Agenda*

Mr. Marcusson reported that the Consent Agenda included:

A. The Schedule of Checks Already Written and Direct Deposit Payroll and Taxes for the period September 3, 2015 to October 7, 2015, as presented and summarized below:

Education Fund	\$352,953.25
Building and Maintenance Fund	262,897.68
Debt Service Fund	-
Transportation Fund	74,454.01
Capital Projects Fund/General	144,937.80
Procurement Card Expenses	243,964.90
Insurance Premium Wire Pyts	304,189.81
Direct Deposit Payroll and Taxes	<u>2,058,573.68</u>
Total Expenditures	\$3,441,971.13

- B. Acceptance of the 2015 Audit
- C. Minutes from a Regular Meeting, October 13, 2015
- D. Minutes of an Executive Session, October 13, 2015
- E. Disposal of Audio Recordings, April 8, 2014

*Any item may be removed from the consent agenda at the request of a Board Member.

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Powers that the Lake Forest Community High School District 115 Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Lane, Eliot, Kreiling, Davis, Marcusson
Nay: None

Motion Carried

FOIA REQUESTS

Kylie Spahn, non-resident

ANNOUNCEMENTS

November 11, 2015	Veterans Day Ceremony, RMA 10:40 a.m.
November 18, 2015	Late Start Day - 9:30 a.m.
November 19-21, 2015	12 Angry Jurors Performance DMT 7:00 p.m.
November 25 – 27, 2015	Thanksgiving Break
November 27, 2015	LFHS Choral Performance at Tree Lighting Market square 4:30 p.m.
December 1, 2015	Board of Education Meeting - 6:30 p.m. LFHS West Campus Board Room

ADJOURNMENT:

MOTION: Mrs. Kreiling moved, seconded by Ms. Davis that the meeting be adjourned.

On voice vote, the motion carried

Mr. Marcusson declared the meeting adjourned at 8:15 p.m.

Ted Moorman, Secretary

Date

11/9/15